

INVERCLYDE INTEGRATION JOINT BOARD – 9 SEPTEMBER 2024

Inverclyde Integration Joint Board
Monday 9 September 2024 at 2pm

PRESENT:

Voting Members:

| | |
|---------------------------------|-------------------------------------|
| Councillor Robert Moran (Chair) | Inverclyde Council |
| David Gould (Vice Chair) | Greater Glasgow and Clyde NHS Board |
| Councillor Lynne Quinn | Inverclyde Council |
| Councillor Sandra Reynolds | Inverclyde Council |
| Dr Rebecca Metcalfe | Greater Glasgow and Clyde NHS Board |
| Dr Paul Ryan | Greater Glasgow and Clyde NHS Board |
| Karen Turner | Greater Glasgow and Clyde NHS Board |

Non-Voting Professional Advisory Members:

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|-------------|--|
| Kate Rocks | Chief Officer, Inverclyde Health & Social Care Partnership |
| Craig Given | Chief Finance Officer, Inverclyde Health & Social Care Partnership |

Non-Voting Stakeholder Representative Members:

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|------------------|---|
| Gemma Eardley | Staff Representative, Inverclyde Health & Social Care Partnership |
| Diana McCrone | Staff Representative, NHS Board |
| Charlene Elliott | Third Sector Representative, CVS Inverclyde |
| Heather Davis | Carer's Representative |
| Stevie McLachlan | Inverclyde Housing Association Representative, River Clyde Homes |

Also present:

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|-----------------|---|
| Allen Stevenson | Interim Director Primary Care/GP Out of Hours, Greater Glasgow and Clyde NHS Board |
| Vicky Pollock | Legal Services Manager, Inverclyde Council |
| Alan Best | Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership |
| Arlene Mailey | Service Manager, Quality & Development, Inverclyde Health & Social Care Partnership |
| Scott Bryan | Service Manager, Planning Performance & Equalities, Inverclyde Health & Social Care Partnership |
| Diane Sweeney | Senior Committee Officer, Inverclyde Council |
| Colin MacDonald | Senior Committee Officer, Inverclyde Council |
| Peter MacDonald | Solicitor, Inverclyde Council |
| Alison Ramsey | Corporate Communications, Inverclyde Council |
| Karen Haldane | Executive officer, Your Voice, Inverclyde Community Care Forum (public business only) |

Chair: Councillor Moran presided.

The meeting was held at the Municipal Buildings, Greenock with Councillor Quinn, Councillor Reynolds, Ms McCrone and Ms Elliott attending remotely.

47 Apologies, Substitutions and Declarations of Interest

47

Apologies for absence were intimated on behalf of:

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Jonathan Hinds
Laura Moore

Chief Social Work Officer
Chief Nurse, NHS GG&C

Dr Hector MacDonald

Clinical Director, Inverclyde Health & Social Care Partnership

Margaret Tait

Service Users Representative, Inverclyde Health & Social Care Partnership Advisory Group

No declarations of interest were intimated.

Prior to the commencement of business, the Chair welcomed Ms Turner and Dr Ryan as new members of the Board and Mr Stevenson as presenter of agenda item 15 (NHSGGC Primary Care Strategy and Implementation). The Chair then advised that agenda item 15 (NHSGGC Primary Care Strategy and Implementation) would be taken after agenda item 5 (Rolling Action List) in the running order.

48 **Minute of Meeting of Inverclyde Integration Joint Board of 24 June 2024** 48

There was submitted the Minute of the Inverclyde Integration Joint Board of 24 June 2024. The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.

Decided: that the Minute be agreed.

49 **Inverclyde Integration Joint Board – NHS Board Voting Membership Update Inverclyde Integration Joint Board Audit Committee - Membership** 49

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board that (1) following the departure of Mr Alan Cowan and Ms Ann Cameron-Burns Greater Glasgow and Clyde NHS Board have appointed Ms Karen Turner and Dr Paul Ryan as IJJB voting members, (2) following the departure of Mr Cowan there was also now a voting member vacancy on the IJJB Audit Committee, and (3) Ms Jacquie Macintyre will be the proxy member for Ms Heather Davis, the Carer's Representative. The report was presented by Ms Pollock, who further advised the Board that Martin McCluskey recently resigned as an Inverclyde Councillor, was therefore no longer a member of the Board, and that the arising vacancy will be filled in due course by Inverclyde Council with a report coming to a future meeting.

Decided:

(1) that the Board notes the appointment by Greater Glasgow and Clyde NHS Board of Ms Karen Turner and Dr Paul Ryan as voting members of the IJJB;

(2) that it be agreed that Dr Rebecca Metcalfe be appointed to serve as a voting member of the IJJB Audit Committee;

(3) that it be noted that Ms Jacquie Macintyre is the proxy for Carer's Representative Heather Davis; and

(4) that the verbal update provided by Ms Pollock on the resignation of Martin McCluskey and the resultant actions be noted.

50 **Financial Monitoring Report 2024/25 Period 3** 50

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board of the projected financial outturn for the year as at 30 June 2024. The report was presented by Mr Given, who also advised the Board that a Development Session was being arranged for October.

The Board asked what percentage of the budget was held in the Reserves, and Mr Given advised that it was in the region of 5%.

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The Board commented favourably on the progress towards savings and, referring to the overspend within Children and Families, asked what was driving demand for external placements. Ms Rocks provided a comprehensive response, listing a number of reasons and emphasising that there was a statutory duty to provide care and that children must be kept safe from harm and abuse.

During discussion a typographical error was noted in the report, and accordingly at the third bullet point in paragraph 5.2, the underspend of £0.333million noted against Financial Planning should have been listed as a contingency reserve.

The Chair acknowledged the work by officers and the significant inroads into the Savings Programme but commented that using Reserves was not sustainable and required to be monitored.

Decided:

- (1) that the Board note (a) the current Period 3 forecast position for 2024/25 as detailed in the report and appendices 1-3, and (b) the assumption that this be funded from the reserves held;
- (2) that (a) the proposed budget realignments and virement, as detailed in appendix 4 to the report, be approved, and (b) that officers be authorised to issue revised Directions to Inverclyde Council and/or Greater Glasgow & Clyde Health Board as required on the basis of the revised figures as detailed at appendix 5 to the report;
- (3) that (a) the position on the Transformation Fund be noted, and (b) the transfer of uncommitted funding to the new Innovation Fund be approved, as detailed at appendix 6 to the report;
- (4) that the current capital position be noted, as detailed at appendix 7 to the report;
- (5) that the current Earmarked Reserves position, as detailed at appendix 8 to the report, be noted; and
- (6) that the key assumptions within the forecasts, as detailed at paragraph 10.4 of the report, be noted.

51 Rolling Action List

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There was submitted a Rolling Action List of items arising from previous decisions of the IJJB. The List was presented by Mr Given.

Decided: that the Rolling Action List be noted.

52 NHSGGC Primary Care Strategy and Implementation

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing the Board with an update on the development and implementation of the NHSGGC Primary Care Strategy 2024-2029, a copy of which was appended to the report. The report was presented by Mr Stevenson.

The Board asked how the implementation of the strategy would be monitored, and Mr Stevenson advised a valuation framework was in place and that annual progress updates would be issued to HSCPs.

Commenting on the high levels of morbidity in Inverclyde, the Board asked how the correlation between waiting times, levels of care provided and the number of times individuals are admitted to hospital would be monitored for successful outcomes, and Mr Stevenson advised that there would be bi-monthly meetings with senior management and the acute care clinical director.

Decided:

- (1) that the contents of the report and appendices be noted; and
- (2) that it be agreed an annual update on delivery of the Strategy will be presented to the Board.

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53 HSCP Service Manager for Homelessness & Settlement 53

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) detailing proposals to integrate the functions of homelessness and asylum/refugee settlement into a single management structure, and (2) seeking approval to create a new service manager post to ensure cohesion around strategic planning, service delivery and performance improvement. The report was presented by Mr Best.

The Board commented favourably on the performance figures for the Homelessness services provided at paragraph 3.4, and asked what the implications would be if recruitment did not proceed. Mr Best and Ms Rocks advised why the post was created and provided an overview of the planned service redesign and the positive impact this would have on performance and efficiencies.

Mr McLachlan commented that the housing sector welcomed this proposal.

The Chair requested that the Board receive an update on this matter and Ms Rocks advised that she intended to bring a report to the November meeting providing detail on the redesign process.

Decided: that the creation of a new post of Service Manager for Homelessness and Settlement Services be approved, which will combine the management of homelessness and settlement functions into a single service.

54 Clinical and Care Governance Annual Report 2023 - 2024 54

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing a summary of the yearly activity of the Clinical and Care Governance Group Structures for 2023/2024, and (2) appending a copy of the Clinical and Care Governance Annual Report 2023-2024 which would be sent to NHS Greater Glasgow & Clyde. The report was presented by Ms Rocks.

Referring to the Significant Adverse Events section of the report, the Board asked if any of the reports breached the Duty of Candour threshold, and Ms Rocks advised she would look at this.

Commenting favourably on the figures provided for Medication Assisted Treatment (MAT) Standards, the Board asked how good practice was shared with other HSCPs. Mr Best and Ms Rocks provided an overview as to how information was cascaded, including promoting learning within teams.

Referring to the Care Opinion section of the report, the Board asked what was being done to promote and encourage the telling of client's stories. Ms Rocks advised on current practices and commented on the close working relationship with colleagues within Education Services at Inverclyde Council. Ms Rocks acknowledged that development work was required within some areas, and all agreed on the importance of hearing from those with lived experience.

Decided: that the Clinical and Care Governance Annual report 2023-2024 be noted.

55 IJB Directions Annual Report – 2023/24 55

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing a summary of the Directions issued by the IJB to Inverclyde Council and NHS Greater Glasgow and Clyde in the period September 2023 to August 2024. The report was presented by Ms Pollock.

Decided: that the content of the report be noted.

56 Annual Performance Report 2023/24 56

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care

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Partnership (1) presenting the Annual Performance Report for 2023/24, and (2) seeking approval for the report to be submitted to the Scottish Government and published on Inverclyde Council's website. The report was presented by Mr Bryan.

In response to questions regarding complexities within Children's Services, Ms Rocks advised that she would bring a report to a future meeting, detailing service provision and access and plans for the redesign of the service. Ms Rocks also noted that the fostering service was being promoted within Inverclyde Council and HSCP as a 'grow your own' project.

During discussion a typographical error was noted in the Report, and that the scorecard for 'Big Action 5: SPI 5.2: Number of people who started on MAT treatment within the reporting period' was -65% but showed an upwards trajectory.

The Chair asked if officers could consider providing advice to the public on how to access dental treatment, given the recent closure of a dental practice and the difficulties in obtaining NHS treatment, and Mr Best advised he would raise this matter with the Oral Health Directorate.

Commenting on the mental health strategy, the Board asked for officers to consider providing more outcomes data and ways in which information streams could be combined in order to evaluate success, and Ms Rocks advised that she remit this to the Children's Services Working Group. The Board further commented that it was important to develop new ideas but also manage workloads by the cessation of less successful concepts.

Decided: that the (a) 2023/24 Annual Performance Report be noted, and (b) its submission to the Scottish Government and publication on Inverclyde Council's website be approved.

57 Strategic Partnership Plan Outcomes Framework

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing the Board with an update on the development of an Outcomes Framework to compliment the new strategic Partnership Plan which was published in May 2024. The report was presented by Mr Bryan.

The Board asked if the volume of work detailed in the Framework was feasible, and Ms Rocks provided assurances that it was and provided an overview as to how this would be achieved. Ms Rocks advised that a Strategic Planning Group would be established consisting of the four Heads of Service which would meet on a three-monthly basis and report twice yearly.

The Board asked how the provision of practical assistance, such as advice and assistance with budgeting and cooking, was recorded, and Mr Bryan advised that this was recorded as narrative rather than data.

Ms Elliott advised that CVS Inverclyde were willing to work in partnership with Inverclyde HSCP to plan and share data.

Decided: that (a) the contents of the report be noted, and (b) the proposed Outcomes Framework be approved for further development and future reporting.

58 NHS GGC Mental Health Strategy Refresh Public Engagement

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising of the NHS GGC Public Engagement Process arising from the Mental Health Strategy Refresh 2023-2028. The report was presented by Ms Rocks.

Referring to the public engagement event scheduled for 16 September 2024 at Port Glasgow Town Hall, the Board asked if this was an appropriate location for the Port Glasgow event, and assurances were given that it was, with Ms Rocks commenting that some areas of upper Port Glasgow had poor wi-fi access and experienced digital poverty.

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The Board commented that there was nothing in the Strategy about improving the access to evidence-based treatment, providing the statistics that 1 in 3 people received evidence-based treatment for mental health compared to 98% of cancer patients, and that people in Inverclyde should have access to evidence-based treatment. Ms Rocks advised that she would pass these comments onto the Head of Mental Health.

The Board requested that staff be advised of the times and locations of the public engagement events, and Ms Rocks confirmed that this would be done.

The Chair commented that he hoped members of the Board could attend the public engagement events.

Decided: that the contents of the report and the plans for public engagement be noted.

59 Chief Officer's Report

59

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on developments which are not the subject of reports on this agenda. The report was presented by Ms Rocks and provided updates on (1) Delayed Discharge, (2) Review of Social Work Governance and Assurance in Scotland, and (3) Connected 2 Care: Young Person Led Conference. Ms Rocks thanked staff connected with the improvements in Delayed Discharge performance for their cohesive approach to improving the service.

The Board commented favourably on the Delayed Discharge figures, and asked if it was anticipated the winter period would negatively impact progress. Mr Best advised that Delayed Discharge was carefully monitored with regular staff planning meetings, and emphasised the role of prevention work with the influenza vaccination programme.

The Board further asked if good practice was shared throughout the GG&C area, and Mr Best assured that officers worked closely with external colleagues to share good practice.

Referring to the paragraph on Review of Social Work Governance and Assurance in Scotland, the Board asked if there was clarity on how governance would sit with the National Care Service and the role of the Chief Social Work Officer, and Ms Rocks advised that this hadn't been confirmed yet.

Decided: that the updates provided within the report be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set out opposite each item.

| Item | Paragraph(s) |
|--|-------------------|
| Appendix to Minute of meeting of Inverclyde Integration Joint Board of 24 June 2024 | 1 & 12 |
| Reporting by Exception – Governance of HSCP Commissioned External Organisations | 6 & 9 |

60 Appendix to Minute of meeting of Inverclyde Integration Joint Board of 24 June 2024

60

There was submitted an Appendix to the Minute of the Inverclyde Integration Joint Board of 24 June 2024. The Appendix was presented by the Chair and checked for fact, omission, accuracy and clarity.

Decided: that the Appendix be agreed.

61 Reporting by Exception – Governance of HSCP Commissioned External Organisations**61**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 25 May to 19 July 2024. The report was presented by Mr Given and provided updates on establishments and services within Older People Services, Adult Services and Children's Services.

Decided:

- (1) that the governance report for the period 25 May to 19 July 2024 be noted; and
- (2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.